



For all life's journeys

Employment Opportunity

Trinidad & Tobago National Petroleum Marketing Company Limited invites suitably qualified nationals to apply for the following position:

ICT MANAGER

The ICT Manager will plan, direct and manage the Company's Information Technology and Telecommunications functions to facilitate the achievement of strategic and operational goals and objectives.

RESPONSIBILITIES INCLUDE:

- Planning, directing and controlling the design, development, installation, operations, maintenance and security of the Company's Information Technology and Telecommunications functions to facilitate the achievement of strategic and operational business objectives.
- Preparing Departmental budget estimates and administering approved budgets.
- Preparing operational, informational and Statistical reports and technical studies.
- Monitoring the utilization of human, financial and material resources to establish and maintain effective levels of productivity and ensure the application of appropriate policies, procedures, standards, specifications and practices.
- Defining and establishing strategic and operational short medium and long-term ICT goals, objectives, policies and procedures for the Company in accordance with established corporate business objectives.
- Developing and implementing policies and procedures for the design, testing, installation, monitoring and evaluating of the Company's Information Technology and Telecommunications systems to ensure the achievement of desired strategic and operational business objectives.
- Directing and controlling the implementation and application of established policies and procedures for the utilization of the hardware and software of the Company, so as to ensure the availability of appropriate capacity to meet present and projected ICT system requirements for operations, technical support, systems analysis and programming.
- Developing and implementing strategies and approaches to enhance the Company's ICT systems to deliver desired business benefits, efficiencies and returns on investments.
- Ensuring the procurement, provision and availability of the requisite hardware, software and configurations required to achieve desired levels of corporate business performance and productivity.
- Ensuring the procurement, development, monitoring and utilization of subordinate personnel so as to create and maintain effective levels of productivity.
- Providing technical advice and consultation to the Company's executive management so as to facilitate the achievement of established goals and objectives.
- Ensuring the protection of the Company's information resources.
- Performing other related duties as required by the job function.

THE SUCCESSFUL CANDIDATE MUST IDEALLY POSSESS:

- A Post Graduate Degree in Computer Science and Business Management or equivalent accreditations.
- At least ten (10) years post qualification experience in a related work environment, five (5) or more of which should have been at senior management level in a similar or related job function.
- A comprehensive understanding of the theoretical and practical fundamentals and applications of Information Technology and Telecommunications systems, well developed Business Management knowledge and skill.
- Effective project management and interpersonal skills, imperative judgement, sound analytical and diagnostic skills, effective written and oral communicative skills.

Persons who meet the above requirements are invited to email a complete résumé with cover letter no later than 2026 May 29 to:

General Manager Human Resource & HSSE
Trinidad & Tobago National Petroleum Marketing Company Limited
NP House, National Drive, Sea Lots, Port of Spain
email : vacancies@np.co.tt

NB: Only suitable applicants will be contacted.