

INVITATION TO BID

PROVISION AND MANAGEMENT OF INSURANCE PORTFOLIO -TRINIDAD & TOBAGO NATIONAL PETROLEUM MARKETING COMPANY LIMITED

Trinidad & Tobago National Petroleum Marketing Company Limited (NP) invites suitably qualified firms to submit bids for the Provision and Management of its Insurance Portfolio.

Project Scope

This scope of the services is detailed in the Request for Proposal found on NP E-box Tender Platform.

COLLECTION OF INVITATION TO BID (ITB) DOCUMENTS

Bidders are advised that in light of the proclamation of the Public Procurement and Disposal of Public Property Act, 2015 (as amended) on April 26, 2023, and in keeping with the requirements of the Office of Procurement Regulations (OPR), Contractors interested in conducting business with NP must be registered on the OPR Procurement Depository. The relevant guidelines for registration can be found on the OPR website via <https://oprtd.org/procurement-depository/>. Therefore, NP is inviting suitably qualified contractors to register and apply for pre-qualification in the OPR's Procurement Depository for multiple lines of business that can be found in the Request for Proposal.

The tendering process for this project will be conducted via NP's E-Box Tenders platform. The tender documents will be available on the E-Box Tenders platform from **Thursday July 02, 2026**. To access the tender, Bidders must register on the E-Box Tenders platform via <https://eboxtenders.com/nptt>. Or by using the QR scan code below.



VENDOR REGISTRATION



SUBMISSION AND CLOSING OF BIDS

Bids shall be submitted electronically via the E-Box Tenders platform on **Project #2965** no later than **10:00 a.m. on Friday August 07, 2026**.

Tenders will be opened immediately after the tender closes, on the E-Box Tenders platform.

The successful Contractor shall be chosen using a competitive selection process as set out in the Invitation to Bid (ITB). Bidders are informed that submissions must include ALL the documents as set forth in the ITB. Failure to do so may result in disqualification. Bids will not be received after the closing date and time of the tender.

Should you encounter any technical difficulties in accessing or using the system, you are to email or contact our Procurement Unit at procurement@np.co.tt.

RESERVATIONS/LIMITATIONS

Trinidad & Tobago National Petroleum Marketing Company Limited reserves the right to accept or reject any or all Bids or annul the Bid process at any time or cancel any or all of the works and services for which the Invitation to Bid is issued in its entirety or partially without defraying any costs incurred by the Bidder in its participation in any part of the bidding process including but not limited to the preparation and submission of Bids.



For all life's journeys