

# INVITATION TO BID

## THE LEASE, INSTALLATION, COMMISSIONING, REPOSITIONING AND MAINTENANCE OF A GPS TRACKING SYSTEM (2022-2025) FOR NPMC'S FLEET OF VEHICLES

Trinidad & Tobago National Petroleum Marketing Company Limited invites suitably qualified suppliers/contractors to bid for the Lease, Installation, Commissioning, Repositioning and Maintenance of a GPS Tracking System (2022-2025) for NPMC's fleet of vehicles.

### PROJECT SCOPE

The scope shall be for the service provider to supply a hardware tracking unit to be installed in each of the company's vehicle cab and/tank and a web-based interface capable of producing various reports in order to track, monitor and manage the Company's fleet. The Company requests a fixed price quotation for the duration of the supply.

### COLLECTION OF BID DOCUMENTS

Contractors wishing to respond may obtain the Invitation to Bid Documents from **Tuesday 21st June, 2022 to Friday 8th July, 2022** after payment of a non-refundable fee of TT\$600.00 payable by Cash, Certified Cheque or LINX to the Cashier at **NP House, Sea Lots, Port-of-Spain** between the hours of **7:30 a.m. to 11:45 a.m. and 12:45 p.m. to 2:30 p.m.**

Bid documents shall be collected upon presentation of Receipt at:

**Contracts Administration Department  
Trinidad & Tobago National Petroleum Marketing Company Limited  
NP House, National Drive, Sea Lots, Port-of-Spain,  
TRINIDAD, W.I.**

### SUBMISSION AND CLOSING OF BID DOCUMENTS

The original and a copy of each Bid shall be submitted in a plain brown envelope clearly marked:

### TENDER FOR THE LEASE, INSTALLATION, COMMISSIONING, REPOSITIONING AND MAINTENANCE OF A GPS TRACKING SYSTEM (2022-2025) FOR NPMC FLEET OF VEHICLES

and addressed to:

**The Secretary Tenders Committee  
Trinidad & Tobago National Petroleum Marketing Company Limited  
NP House, National Drive  
Sea Lots, Port-of-Spain**

And deposited in the **White Tenders Box, located in the Phase III Lobby** at the above address no later than **10.00 a.m. on Wednesday, July 27, 2022.**

Bids must be accompanied by:

- Income Tax and Value Added Tax Clearance Certificate issued by the Board of Inland Revenue
- Valid Certificate of Compliance issued by the Board of Inland Revenue
- A copy of your receipt for the payment of TT\$600.00 for the bid document

Tenders will be opened immediately after the tender closes, at NP House, Sea Lots, Port of Spain. In light of the COVID 19 pandemic and the established guidelines for social distancing, there will be no physical public opening of tenders. The opening of tenders will be conducted virtually via Microsoft Teams and the link would be made available to all Bidders via email.

Bids received after the closing date and time will not be considered.

### RESERVATIONS / LIMITATIONS

Trinidad & Tobago National Petroleum Marketing Company Limited reserves the right to accept or reject any or all bids or annul the bid process at any time or cancel any or all of the works and services for which the Invitation to Bid is issued in its entirety or partially without defraying any costs incurred by the bidder in its participation in any part of the bidding process including but not limited to the preparation and submission of bids.



*For all life's journeys*