

# INVITATION TO BID

## FOR THE SUPPLY OF SECURITY SERVICES FOR THE LIQUID FUELS COMPANY OF TRINIDAD AND TOBAGO LIMITED (2023 – 2025)

Trinidad & Tobago National Petroleum Marketing Company Limited invites suitably qualified contractors to bid for the Supply of Security Services at The Liquid Fuels Company of Trinidad and Tobago Limited (LFCTT) for the period 2023-2025.

### PROJECT SCOPE

Trinidad & Tobago National Petroleum Marketing Company Limited invites suitably qualified and experienced contractors to submit bids for the supply of Security Services at LFCTT's facilities, in accordance with all applicable legislation and any subsequent regulations/rules in Trinidad and Tobago.

### COLLECTION OF BID DOCUMENTS

Contractors wishing to respond may obtain the Invitation to Bid Documents from **Tuesday 26th September 2023 to Friday 20th October 2023**, after the payment of a non-refundable fee of **TT\$600.00** by Cash, Certified Cheque or LINX to the Head Office Cashier at **NP House, National Drive, Sea Lots, Port-of-Spain** between the hours of **7:30 a.m. to 11:45 a.m. and 12:45 p.m. to 2:00 p.m. Monday to Friday**.

Bid documents shall be collected upon presentation of the Receipt at the:

**Contracts Administration Department  
Trinidad & Tobago National Petroleum Marketing Company Limited  
NP House, National Drive, Sea Lots, Port-of-Spain,  
TRINIDAD, W.I.**

### SUBMISSION AND CLOSING OF BIDS

The original and a copy of each Bid shall be submitted in a plain brown envelope clearly marked:

**"SECURITY SERVICES FOR THE LIQUID FUELS COMPANY OF TRINIDAD AND TOBAGO LIMITED (2023-2025)"**

and addressed to:

**The Secretary  
Tenders Committee  
Trinidad & Tobago National Petroleum Marketing Company Limited  
NP House, National Drive  
Sea Lots, Port-of-Spain**

And deposited in the **White Tenders Box, located in the Phase III Lobby** at the above address no later than **10.00 a.m. Wednesday 8th November 2023**.

Bids must be accompanied by:

- Valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue.
- Valid Certificate of Compliance issued in accordance with the National Insurance Act, Chapter 32:01.
- A copy of your receipt for the payment of TT\$600.00 for the bid documents.

Tenders will be opened immediately after the tender closes, at NP House, National Drive, Sea Lots, Port-of-Spain, there will be no physical public opening of tenders. The opening of tenders will be conducted virtually via Microsoft Teams and the link would be made available to all bidders via email.

Bids received after the closing date and time for submission will not be considered.

**Bidders must be registered with The Office of Procurement Regulation (OPR).**

### RESERVATIONS / LIMITATIONS

Trinidad & Tobago National Petroleum Marketing Company Limited reserves the right to accept or reject any or all bids or annul the bid process at any time or cancel any or all of the works and services for which the Invitation to Bid is issued in its entirety or partially without defraying any costs incurred by the bidder in its participation in any part of the bidding process including but not limited to the preparation and submission of bids.



*For all life's journeys*